

**No. SR-13/1/2026-SR-DOP
Government of India
Ministry of Communications
Department of Posts
SR Section,**

Dak Bhawan, New Delhi – 110001

Dated: October, 2026

To:

All Service Associations and GDS Associations participating in the ongoing Online Membership Verification process.

Subject: Use of social media platforms by Service Associations and GDS Associations during the ongoing Online Membership Verification process – reg.

Sir/Madam,

In connection with the ongoing Online Membership Verification process for Service Associations and GDS Associations, it is mentioned that Associations may use social media platforms for legitimate organisational communication, dissemination of information regarding their objectives, activities and programmes, and creating awareness among employees related to Online Membership Verification procedure. However, such communication shall be subject to the following conditions:

- (i) **Accuracy of information:** Any information shared regarding the Online Membership Verification process shall be factual and consistent with the official instructions, guidelines and timelines issued by the Department. No false, misleading or unverified information regarding the verification process, eligibility, procedure or outcome shall be circulated.
- (ii) **No undue influence:** Associations shall not resort to intimidation, coercion, inducement or any other improper means to influence employees in relation to their participation in the verification process or their choice of Association.
- (iii) **No unauthorised representation:** No Association shall represent its communications, campaign material or statements as official communications of the Department. The name, logo, emblem, letterhead or other official identity of the Department shall not be used in any manner that may imply official endorsement or authorisation without due permission.
- (iv) **Protection of credentials and confidential information:** Associations shall not seek, collect, disclose or circulate employees' portal passwords, OTPs or other confidential authentication details. The prescribed online procedure shall be followed, and no attempt shall be made to bypass, manipulate or interfere with the verification portal or its functioning.
- (v) **No disruption of official work:** Social media campaigns or related activities shall not obstruct the normal functioning of post offices or other departmental establishments, interfere with the discharge of official duties, or involve

unauthorised use of departmental premises, resources or official communication channels.

(vi) **Compliance with applicable rules:** All communications and activities undertaken by Associations shall remain subject to the applicable rules, conduct requirements and instructions issued by the competent authority from time to time.

(vii) **Compliance with Conduct Rules:** No material shall be posted on social media in violation of the provisions of the Central Civil Services (Conduct) Rules, 1964, as amended from time to time.

(viii) **Use of Appropriate Language:** The Associations/Federations should refrain from using intemperate language on social media platforms.

3. It is reiterated that the Online Membership Verification process is being conducted to ensure a fair, transparent and uniform assessment in accordance with the prescribed procedure. All participating Associations are expected to maintain due propriety and ensure that their activities do not adversely affect the integrity or orderly conduct of the verification process.

4. Any specific complaint regarding violation of the above advisory, if received, may be examined on the basis of verifiable material and dealt with in accordance with the applicable rules and instructions, following due process wherever required.

5. This advisory is being issued uniformly to all Associations participating in the ongoing Online Membership Verification process. It shall not be construed as a separate permission, recognition or endorsement of any particular Association or its campaign by the Department.

6. All participating Associations are requested to take note of the above advisory and ensure compliance.

7. **This issues with the approval of the competent authority.**

Yours faithfully,
Digitally Signed by
Nahar Singh Meena
Date: 21-10-2026
(Nahar Singh Meena)
18:52:30

Assistant Director General (SR & Legal)